

DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS
[Pursuant to the Regulations 25(7) and 46 (2) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

Pursuant to the requirement of Regulation 25 (7) of the SEBI (LODR) Regulations, 2015, the Company needs to formally arrange Induction or Familiarization Programme for Independent Directors to familiarize them with their role, rights and responsibility as Directors, the working of the Company, nature of the industry in which the Company operates, business model etc.

OBJECTIVES:

- To adopt a structured programme for orientation and training of Independent Directors at the time of their joining so as to enable them to understand the Company - its operations, business, industry and environment in which it functions.
- To update the Directors on a continuing basis on any significant changes therein so as to be in a position to take well-informed and timely decisions.

FAMILIARIZATION PROCESS

1. The Company shall through its Executive Directors / Senior Managerial Personnel conduct programs / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;
2. Such programs / presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
3. The programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

MISCELLANEOUS

- The company shall maintain the records in respect of programme and disclosed it as per requirement of law, as amended time to time. An 'Annexure-1' is prescribed for this purpose.
- In case of any doubt, ambiguity, dispute or difference arise out of the meaning/interpretation of any word or provision in this programme, the same shall be referred to the board and the decision of such Committee/ Board in such case shall be final.

The Board may also establish further procedures, from time to time, to give effect to the intent of this Programme and further the objective of good corporate governance.

DISCLOSURE OF THE POLICY

This Policy shall be uploaded on the Company's website for public information.

REVIEW OF THE PROGRAM

The Board will review this Program and make revisions as may be required.

DISCLAIMER

- The policy does not in any way restrict the law and the right of the Board to use its discretion and the Board reserves the right to depart from the policy as and when circumstances so warrant.

Annexure-1

Number of Independent Directors	Number of Programmes attended		Number of Hours spent	
	Year	Cumulative	Year	Cumulative

Annexure

Document Control Section

Document Name	
Abstract	
Security Classification	
Location	

Authorization

Document Author	Document Owner	Reviewed By	Approved By

Review and Amendment Log

Version	Modification Date	Section	Amendment/ modification/Deletion	Brief Description of Change / Review
2	12 th March 2022	All	Replacement	New Programme Adopted